Leadership, Supervisory and Technical Skills

Executive-Level Skills
- Art and Science of Evaluating Programs
- Building Collaborative Relationships with Your Peers
- Building Strong Teams
- Business Ethics Skills
- Business Succession Planning
- Certified Executive Coaching for Current and Next-Level Succession Planning
- Coaching for the Supervisor
- Coaching: Bringing Out the Best in Others
- Communication Strategies
- Communication: Oral, Written and Email
- Conflict Resolution and Crisis Management
- Contract Management
- Creation of Balanced Scorecard and Strategy Map
- Creative Problem-Solving and Decision-Making
- Crises Management
- Developing Corporate Behavior
- Developing New Managers
- Effective Appraisal of Employee Performance
- Effective Discipline
- Effective Oral and Written Communication
- Effective Written Communication and Email
- Emotional Intelligence in Leadership
- Employee Recruitment
- Enterprise Architecture
- Expectations Executive Level
- Finance for the Non-Financial Leader
- High Performance Teams (Non-Remote)
- High Performance Teams (Remote)
- Human Dynamics of Change and Transition
- Information Technology Executive and Managerial Skills
- Integrated Business Planning
- Knowledge Management & Succession Planning
- Leadership and Executive Coaching
- Leadership and Influence
- Leadership and Self-deception
- Leadership Architecture
- Leadership, Executive Coaching and Strategy

- Leading and Coaching a High Performance Organization
- Manager Management
- Managing Change without Pain
- Managing in Difficult and Challenging Times
- Managing the Human Dynamics of Change & Transition
- Masterful Leadership and Motivation
- Powerful Negotiation Skills
- Setting and Achieving Metrics and Milestones
- Speaking, Image, Crisis
- Talent Management
- Technical Leadership: Business, Strategic, and Operational Value
- Think Tank (primary and secondary research, white papers)
- Thriving on Change
- Top Management RENEWAL: Vision, Mission, Values, Guiding Principles Technical Teambuilding & Technical Leadership Development Using DISC Methodology
- Women in Leadership

Leadership, Supervisory and Technical Skills (continued)

General Leadership & Supervisory Skills
- Basics of People Learning
- Be an Effective Manager/Supervisor
- Building a Collaborative Relationships with your Peers
- Building a Constructive Relationship with Your Manager
- Building Better Working Relationships
- Building High-Performing Teams
- Clarifying Team Roles & Responsibilities
- Civility in the Workplace
- Coaching for a High-Performance Team
- Coaching for Optimal Performance
- Coaching for Performance
- Coaching for the Supervisor
- Coaching Skills for the IT Professionals
- Coaching to Bring Out the Best in Others
- Coaching: Bringing Out the Best in Others
- Coaching with GROW
- Collaborative Relationships
- Communication — Oral, Written and Email
- Communication Strategies
- Conflict Management and Coaching
- Conflict Resolutions and Crisis Management
- Controlling Chaos & Thriving Under Pressure
- Dealing with Emotional Behavior
- Delegating Skills for the Workplace
- DiSC Profile
- Effective Oral and Written Communication
- Effective Problem Solving
- Effective Team Facilitation
- Effective Written Communication and Email
- Emotional Intelligence
- Emotional Intelligence in Leadership
- Enterprise Architecture
- Entrepreneurial Spirit — Operational Ownership
- Establishing Performance Expectations
- Finance for the Non-Financial Leader
- Frontline Leadership
- Fundamentals for Production: Front-Line Leader Tool Set
- Gaining Commitment to Preset Goals
- Getting Your Ideas Across

- Giving and Accepting Feedback
- Identifying Work Priorities and Setting Goals
- Integrated Risk Management
- Leadership for IT Professionals
- Leading Others Through Change
- Leadership Skills for Everyone
- Maintaining a Positive and Productive Attitude
- Making the Transition from Co-Worker to Team Leader
- Managing by Metrics
- Managing Change
- Managing for Superior Results: The Fundamentals of Supervision
- Managing in Difficult and Challenging Times
- Managing Individual Performance
- Masterful Leadership and Motivation
- Motivation and Employee Management
- Multi-Generational Teamwork
- Performance Management
- Personal Productivity
- Principles of Supervision and Leadership
- Proactive Listening
- Problem Solving and Decision Making
- Recruitment and Interviewing Techniques for Managers
- Resolving Team Conflicts
- Setting and Achieving Metrics and Milestones
- Taking Corrective Action
- Teambuilding
- Technical Leadership: Business, Strategic and Operational Value
- Time Management
- Unacceptable Employee Behavior
- Understanding Yourself as a Leader

Marketing Skills
- Internet Marketing
- Media and Public Relations
- Social Media Marketing
- Internet Marketing
- Marketing Basics
- Marketing the IT Organization Internally

Leadership, Supervisory and Technical Skills (continued)

Supervisory & Management

- Active Listening Skills
- Appreciative Inquiry
- Budgets and Financial Support
- Building a Constructive Relationship with Your Manager
- Building Collaborative Relationships with Your Peers
- Building High-Performing Teams
- Building Strong Teams
- Business Ethics Skills
- Business Requirements Management
- Business Writing for Managers
- Clarifying Team Roles and Responsibilities
- Coaching and Mentoring
- Coaching for a High Performance
- Coaching for First-line Supervisors
- Coaching for Optimal Performance
- Coaching for Performance
- Coaching for the Supervisor
- Coaching Salespeople
- Coaching Skills for the IT Professionals
- Coaching: Bringing Out the Best in Others
- Collaborative Relationships
- Communicating to Collaborate
- Communication for First-Line Supervisors
- Communication Strategies
- Communication: Oral, Written and Email
- Conducting Annual Employee Review
- Conflict Management
- Conflict Management and Coaching
- Conflict Management Workshop
- Conflict Resolution and Crisis Management
- Constructive Criticism & Discipline Skills for Managers
- Contract Management
- Corporate Social Responsibility: Influencing Positive Change in You
- Creative Problem-Solving and Decision-Making
- Crises Management
- Critical Thinking and Creative Problem-Solving
- Dealing with Difficult People
- Delivering Constructive Criticism
- Delivering Training with Impact
- Designing and Delivering High-Impact Training
- Designing Performance-Based Instruction
- Developing Creativity
- Developing New Managers
- Effective Appraisal of Employee Performance
- Effective Communication and Feedback Skills
- Effective Discipline
- Effective Oral and Written Communication
- Effective Problem Solving
- Effective Team Facilitation
- Effective Written Communication and Email
- Emotional Intelligence
- Emotional Intelligence in Leadership
- Employee Motivation
- Employee Recognition
- Employee Recruitment
- Employee Termination Processes
- Employment Interviewing
- Finance for the Non-Financial Leader
- Fostering Accountability in Self and Others
- Front-line Leadership
- Fundamentals for Production: Front-line Leader Tool Set
- Gaining Commitment to Preset Goals
- Generation Gaps
- Generations in the Workplace
- Getting Your Ideas Across
- Goal Setting and Getting Things Done
- Health and Wellness at Work
- High Performance Teams (Non-Remote)
- High Performance Teams (Remote)
- Identifying Training Needs
- Improving Supervisor Effectiveness
- Improving Team Effectiveness
- Influencing Others to Achieve Results
- Influencing Others: Managing Expectations and Outcomes for IT Professionals
- Information Technology Executive and Managerial Skills
- Integrated Risk Management
- Interview Techniques: "The Fact Finding Mission"